

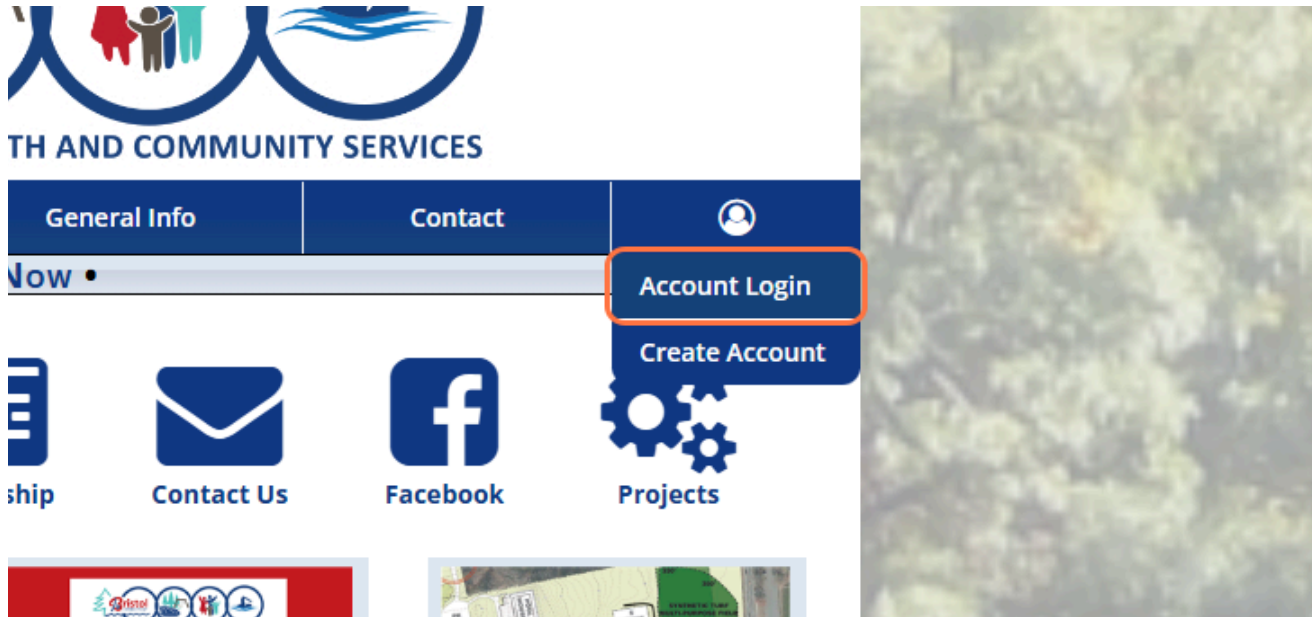


PARKS, RECREATION, YOUTH AND COMMUNITY SERVICES

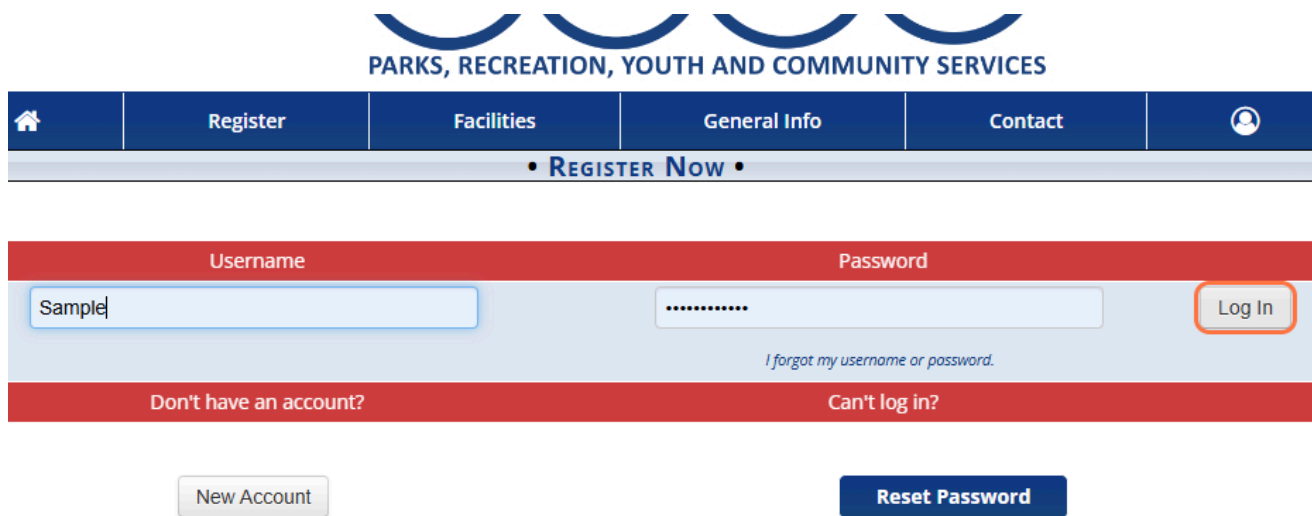
51 High Street, Bristol, CT 06010 | 860-584-6160 | ParksandRecreation@BristolCT.gov

BristolRec.com Email Notifications Setup

1. Click on [Account Login](#)



2. Log In using your username and password or create New Account



If you have previously made an account and cannot log in, please reset your password or contact us instead of creating a new account.



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3. Click on Overview

• REGISTER SAMPLE NOW (CHANGE) •

Bprycs Household

Overview Calendar Register Team Info Reserve Notifications

Account Finance Members Balances Registrations Memberships Reservations

Review Account (Edit) Review and Sign Account Disclaimer

Please review your account information.
Click Continue to confirm or Edit to revise.

Account Name:
Bprycs

4. Click on an adult member in your household

Your account information may be out of date. [Review Your Account](#)

Account Overview

Account	Account Members	Balances	Registrations
Finance	Add Member Add Payer	No Balances Owed	No Current Registratio
<ul style="list-style-type: none"> Logged In: Sample Grade Roll Up: 06/08/2025 Last Update: 06/09/2023 Yearly Review: 06/09/2024 	<ul style="list-style-type: none"> Sample Bprycs Child Bprycs Account Members 		
Account			



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5. Scroll down and Click on Add Email

Primary Email Address: parksandrecreation@bristolct.gov

Secondary Email Address:

Login Information ([Edit](#))

Username	Password
sample	*****

Email Notifications [Add Email](#)

Mobile Notifications ([Add Number](#))

Mobile Phone	
(860) 584-6160	Edit Delete

6. Type the email you wish to receive email notifications to

Your account information may be out of date. [Review Your Account](#)

Add Email Address

First Name	Last Name
Sample	Bprycs
Email Address:	Opt In
your email address here	Receive emails for: <input checked="" type="checkbox"/> General Dept Info <input checked="" type="checkbox"/> Registration Changes/Cancellations
Submit	Cancel

Quick Access: [Overview](#) [Account](#) [Finance](#) [Members](#) [Balances](#) [Registrations](#) [Memberships](#) [Reservations](#) [Products](#) [Cart](#)



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7. Opt In to General Department Info and Registration Changes/Cancellations

Add Email Address

Name	Last Name
Example	Bprycs
Address:	Opt In
<input type="text" value="Example@bristolct.gc"/>	Receive emails for: <input checked="" type="checkbox"/> General Dept Info <input checked="" type="checkbox"/> Registration Changes/Cancellations
<input type="button" value="Submit"/>	<input type="button" value="Cancel"/>

Overview [Account](#) [Finance](#) [Members](#) [Balances](#) [Registrations](#) [Memberships](#) [Reservations](#) [Products](#) [Calendar](#)

8. Click on Submit

Add Email Address

First Name	Last Name
Example	Bprycs
Address:	Opt In
<input type="text" value="Example@bristolct.gc"/>	Receive emails for: <input checked="" type="checkbox"/> General Dept Info <input checked="" type="checkbox"/> Registration Changes/Cancellations
<input type="button" value="Submit"/>	<input type="button" value="Cancel"/>

Overview [Account](#) [Finance](#) [Members](#) [Balances](#) [Registrations](#) [Memberships](#) [Reservations](#)



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BristolRec.com Email Notifications Setup

9. Confirm your email has been saved and Click on Complete Review

Email	General Dept Info	Registration Changes/Cancellations	
parksandrecreation@bristolct.gov	Yes	Yes	✎ Edit 🗑 Delete

Mobile Notifications ([⊕ Add Number](#))

Mobile Phone	
(860) 584-6160	✎ Edit 🗑 Delete

Account Member must be at least 12 years old to enter notification info. Email/text blasts for child members go to their parent/guardian.

Custom Forms [Add Custom Forms](#)

Member Documents [Add New Member Document](#)

[Complete Review](#)