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**Policy: Operational Coordination and Cooperative Agreements**  
**Adopted by Board of Park Commissioners: October 2023**

The BPRYCS Department holds cooperative agreements for the operation and management of several key facilities through Memorandums of Understandings (MOU). This includes:

- **Pigeon Hill Preserve-** This 66-acre passive open space park was opened in the spring of 2023 and is supported by a Habitat Management Plan created by the Environmental Learning Centers of Connecticut (ELCCT). In November 2022 the Board of Park Commissioners approved an MOU for a joint Maintenance Management Plan between the BPRYCS Department and the ELCCT. The plan outlines shared maintenance responsibilities and is available at [5325\\_mou\\_signed.pdf \(myrec.com\)](#).
- **Board of Education (BOE) School Fields-** In May 2023 the Board of Park Commissioners adopted a Board of Education School Fields Maintenance and Management Plan aligned with long standing priorities established in the Master Plan. The agreement provides scheduling and maintenance jurisdiction to the BPRYCS for the elementary school fields, middle school fields and BAIMS field. The plan is available at [5326\\_boe\\_school\\_field\\_proposal\\_adopted\\_plan.pdf \(myrec.com\)](#).
- **Downtown Live at the Rockwell Theater-** In alignment with the opening of BAIMS in September 2022, the BOE and BPRYCS entered into an agreement for the joint use of the Rockwell Theater. The BOE retains responsibility of the theater and its assets as well as the educational programs and rentals. Black-out dates are assigned annually for BPRYCS to program community shows as part of the Downtown Live at the Rockwell Theater series.

MOU's are reviewed on an annual basis by associated personnel and relevant boards and commissions including the Board of Park Commissioners and the City Arts and Culture Commission.