



51 High Street, Bristol, CT 06010 | 860-584-6160 | Parksandrecreation@bristolct.gov

2023 Holiday Gift Giving Program - Assistance Application

The City of Bristol’s Department of Parks, Recreation, Youth and Community Services (BPRYCS) is coordinating its Annual Holiday Gift Giving Program to assist local families during this holiday season.

Please complete this form entirely and return it to the BPRYCS main office (located at 51 High Street) by Friday, December 8, 2023.

Please provide the following documents when submitting your application. Assistance Applications submitted without proper documentation will be considered low-priority and will not be accepted. If you are unsure of what documents to provide, please visit the back of the application for more info.

1. One Month’s Income Verification
2. Birth Certificate for All Participating Children
3. Proof of Address

For questions or more information, please contact:

Aubrey Minkler, Community Services Coordinator
 Bristol, Parks, Recreation, Youth and Community Services
 51 High Street, Bristol, CT 06010
 Tel: (860) 314-4690 / Fax: (860) 314-4689

Applicant Information

Family Name: _____ Date Referred: _____

Parent/Guardian Name: _____

Phone Number(s): _____ Email: _____

Address: _____

Holiday Celebrated:

- | | |
|-----------------------------------|---------------------------------------|
| <input type="checkbox"/> Hanukkah | <input type="checkbox"/> Christmas |
| <input type="checkbox"/> Kwanzaa | <input type="checkbox"/> Other: _____ |

PLEASE NOTE: All gift pickups will take place between Monday, December 18th and Wednesday, December 20th at Mrs. Rockwell’s Pavilion at Rockwell Park (unless you are notified otherwise).

Sizing and Preferences (Additional room on the back)

Name	Age	Gender	Sizing (Clothing, Shoes, etc.)	Special Interests or Items
1.				
2.				



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Referral Information

Referring Agency: _____

Agency Phone Number: _____

Referring Agency Contact Person: _____

Required Documents

Please attach the following documents:

- One Month's Income Verification
- Birth Certificate for All Participating Children
- Proof of Address

What if I can't find the Birth Certificate for my child?

- *You can provide a Baptismal Certificate or School Verification or other document which identifies child's birth date and you as their parent or guardian. This could be a letter from the school or from church or from the health system.*

What can be used as income verification?

- *Applicants may provide pay stubs from wages and or a statement of benefits received from unemployment, social security, child support, DSS, or verification from a referring agency.*

What can be used as proof of address?

- *The easiest way to provide proof of address is with a piece of postmarked mail. However, applicants may provide proof of address via Property Tax Receipt, Utility Bills, Lease Agreement or mortgage statement, Insurance Card, Voter Registration Card, Education Enrollment Papers, Bank or credit card statement, or insurance policy or bill.*

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- By signing below, I authorize BPRYCS to contact other agencies offering holiday gift assistance in the community to avoid duplication.*
 - I agree to adhere to Holiday Gift Giving Program deadlines and understand that if gifts are not picked up during the designated pickup period (12/18 – 12/20), or a previously arranged upon time, that BPRYCS cannot guarantee gifts and gifts may be reassigned.*

Parent/ Guardian Signature: _____ Date: _____



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Sizing and Preferences – Continued

<i>Name</i>	<i>Age</i>	<i>Gender</i>	<i>Sizing (Clothing, Shoes, etc.)</i>	<i>Special Interests or Items</i>
3.				
4.				
5.				