



51 High Street, Bristol, CT 06010 | 860-584-6160 | Parksandrecreation@bristolct.gov

**Holiday Gift Giving Program  
- 2022 Assistance Application -**

The City of Bristol's Department of Parks, Recreation, Youth and Community Services (BPRYCS) is coordinating its Annual Holiday Gift Giving Program to assist local families during this holiday season.

***Please complete this form entirely and return it to the BPRYCS main office (located at 51 High Street) by Friday, December 5, 2022.***

Please provide the following documents when submitting your application. Assistance Applications submitted without proper documentation will be considered low-priority and will not be accepted. If you are unsure of what documents to provide, please visit the back of the application for more info.

1. One Month's Income Verification
2. Birth Certificate for All Participating Children
3. Proof of Address

If you have any questions, please contact Aubrey Minkler at BPRYCS at (860) 314 – 4690.

***BPRYCS will contact you when your gifts are ready to be picked up.***

Child Name: \_\_\_\_\_ Date Referred: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Sizing and Preferences (Additional room on the back)

<b>Name</b>	<b>Age</b>	<b>Gender</b>	<b>Sizing (Clothing, Shoes, etc.)</b>	<b>Special Interests or Items</b>
1.				
2.				

Referring Agency: \_\_\_\_\_

Agency Phone Number: \_\_\_\_\_

Referring Agency Contact Person: \_\_\_\_\_

By signing below I authorize BPRYCS to contact other agencies offering the Holiday Gift Giving Program in the community to avoid duplication.

***Parent/Guardian Signature:*** \_\_\_\_\_ ***Date:*** \_\_\_\_\_

For Office Use Only:

Income Verification Completed \_\_\_\_\_ Birth Certificate Verified \_\_\_\_\_ Proof of Address Verified \_\_\_\_\_



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### Sizing and Preferences – Continued

<b><i>Name</i></b>	<b><i>Age</i></b>	<b><i>Gender</i></b>	<b><i>Sizing (Clothing, Shoes, etc.)</i></b>	<b><i>Special Interests or Items</i></b>
3.				
4.				
5.				

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### Required Documentation

What if I can't find the Birth Certificate for my child?

- You can provide a Baptismal Certificate or School Verification or other document which identifies child's birth date and you as their parent or guardian. This could be a letter from the school or from church or from the health system.

What can be used as income verification?

- Applicants may provide pay stubs from wages and or a statement of benefits received from unemployment, social security, child support, DSS, or verification from a referring agency.

What can be used as proof of address?

- The easiest way to provide proof of address is with a piece of postmarked mail. However, applicants may provide proof of address via Property Tax Receipt, Utility Bills, Lease Agreement or mortgage statement, Insurance Card, Voter Registration Card, Education Enrollment Papers, Bank or credit card statement, or insurance policy or bill.